1.4 Purchasing Methods
There are several acceptable means by which to procure goods and services in support of the operating principles of the University. The established e-Procurement system, 49er Mart, is the primary method to use to place orders, but a University issued purchasing card and University check are also means to pay vendors and contractors for goods and services.

The approved order of precedence for making purchases is listed below:

1. 49er Mart
2. P-card
3. DPR

The use of an individual’s personal credit card is NOT an approved method for making University purchases and should be avoided.