

## Welcome Fall 2017 Students!

Dear 49er,

The fall semester is approaching quickly and we wanted to remind you of some important information regarding orientation, class registration, meal plans, and financial aid.

Did you know? Google Maps for mobile devices lists the names of most UNC Charlotte buildings! [maps.uncc.edu](http://maps.uncc.edu).

## SOAR & Academic Advising

- All new incoming freshmen and transfer students must attend our Student Orientation, Advising and Registration (SOAR) program. During SOAR, you will receive academic advising and have the opportunity to accomplish all necessary tasks prior to the beginning of class. To attend SOAR, register online at [soar.uncc.edu](http://soar.uncc.edu).
- All second degree students need to contact their major department to learn if they are required to attend SOAR or make an appointment for academic advisement.
- Adult and nontraditional undeclared students may contact the Office of Adult Students and Evening Services (OASES) at [oases.uncc.edu](http://oases.uncc.edu) or 704-687-5104 to schedule an advising appointment to discuss general education requirements, transfer credits and support programs designed for adult learners.
- For more information on academic advising, visit [advising.uncc.edu](http://advising.uncc.edu).

## Registration

### To register for classes or add/drop...

- Login to [my.uncc.edu](http://my.uncc.edu) > go to the Academic Resources category > click the "Registration, Add/Drop, mySchedule" link.
- UNC Charlotte course catalogs providing degree requirements, full course descriptions and prerequisites are available at [catalog.uncc.edu](http://catalog.uncc.edu).

### Office of the Registrar | King 141

- Monday - Friday 8:00am - 5:00pm

- Last day to cancel classes with no charge: **August 28**
- 1st day of classes: **August 21**
- Last day to register, add, drop with no grade via web: **August 28**

### Contact Info

Office of the Registrar - 704-687-5505  
[registrar.uncc.edu](http://registrar.uncc.edu)

## Student Accounts

### Payment and Cancellation Policy

- A monthly e-bill notification is emailed to the student's UNC Charlotte email address if they have a balance due to the University. Paper bills will NOT be mailed.
- Class schedules will be cancelled after each payment due date if:
  - students have NOT paid their tuition, fees, and charges in full;
  - students have NOT paid the difference between their tuition, fees, and charges and offered/accepted financial aid; or
  - students have NOT enrolled in a UNC Charlotte payment plan that will pay tuition, fees, and charges in full.
- Students who drop all courses may receive a refund depending on the date of withdrawal. The amount of refund, if any, is subject to the refund schedule. If the student account has a credit balance, a refund will automatically be mailed or direct deposited within 7 – 10 days after the refund is applied to the account.

### 1st Payment/Cancellation Due Date

**August 16th at 11:59pm**

*Full payment due for all charges incurred on or before this date: **August 16***

### 2nd Payment/Cancellation Due Date

**August 28 at 11:59pm**

*Last day to cancel all classes and not be charged: **August 28***

### Contact Info

Student Accounts - 704-687-5506  
 Email: [studentaccounts@uncc.edu](mailto:studentaccounts@uncc.edu)  
[studentaccounts.uncc.edu](http://studentaccounts.uncc.edu)

### Cashiers Office | Reese 2nd Floor Student Accounts Office | Reese 2nd Floor

- Monday - Friday 8:00am – 4:30pm
- Monday - Friday 8:00am – 5:00pm



## 49er ID and Meal Plans

### Meal Plan Selections, 49er ID Cards, and Deposits to 49er Account and/or Optional Dining Account - 2 Locations:

Meal Plans & 49er Card Office | 175 Auxiliary Services Bldg. AND ID Card Office | 127 Student Union

Monday, August 14– Friday, August 18	8:00am - 5:00pm
Saturday, August 19	11:00am-5:00pm (Both Offices)
Sunday, August 20	11:00am-5:00pm (Both Offices OPEN)
Monday, August 21	8:00am - 5:00pm (Normal Business Hours)

### Online meal plan selections, changes & cancellations:

- Go to [aux.uncc.edu/dining/meal-plans](http://aux.uncc.edu/dining/meal-plans)
- Click on Meal Plan Selection Form on right

## Financial Aid

If you have applied for financial aid, please be sure to check your award status by logging into [my.uncc.edu](http://my.uncc.edu). Financial aid counselors are available in the Office of Financial Aid during normal business hours to meet with you one-on-one if you have any questions. No appointment is needed.

### Financial Aid Office | Reese 1st Floor

- Monday - Friday 8:00am – 5:00pm

### Contact Info

Financial Aid - 704-687-5504  
[finaid.uncc.edu](http://finaid.uncc.edu)



### Special Operating Hours

Friday, August 18	8:00am - 8:00pm
Saturday, August 19	9:00pm - 7:00pm
Sunday, August 20	10:00am - 7:00pm
Monday, August 21	7:30am - 10:00pm
Tuesday, August 22	7:30am - 10:00pm

### Normal Hours

Mon-Thurs	7:30am - 9:00pm
Friday	7:30am - 6:00pm
Saturday	10:00am - 5:00pm
Sunday	12:00pm - 5:00pm

## Student IT Service Desk

### Walk-Up Student IT Service Desk | Atkins 140C (main floor)

- Mon - Thurs 8:00am - 9:00pm
- Friday 8:00am - 5:00pm
- Saturday Noon - 5:00pm
- Sunday Noon - 8:00pm

### Students with a Meal Plan Can Make Changes Until

**September 8 at Noon**

*No changes or cancellations after this date*

### Contact Info

Meal Plans & 49er Card -704-687-7337

ID Card Office - 704-687-7040

[aux.uncc.edu](http://aux.uncc.edu)

### First Time Loan Recipients Complete Entrance Counseling & Master Promissory Note at

[www.studentloans.gov](http://www.studentloans.gov) by **July 31, 2017**

*Priority deadline to complete Parent PLUS Loan application: July 31*

Barnes & Noble has made rental and eBook options available to UNC Charlotte, saving students around 50%

Price matches Amazon, [bn.com](http://bn.com), & other local competitors. Some restrictions apply. Please ask a bookseller for more information.

**Biggest selection of used books**, sold at 75% of the new book price

**One of the best buy-back programs** in the UNC

### Contact Info

Student Union - 704-687-7050

[aux.uncc.edu/bookstore](http://aux.uncc.edu/bookstore)

[uncc.bncollege.com](http://uncc.bncollege.com)

### Contact Info

Call: 704-687-5500

Email: [help@uncc.edu](mailto:help@uncc.edu)

Website: [itservices.uncc.edu/help](http://itservices.uncc.edu/help)



## Health Insurance Requirement

All students are required to show proof of health insurance or pay **\$1,270.00** for Fall semester coverage through the University. To be eligible for a waiver, your insurance must have an effective date of no later than **September 1st**.

For assistance regarding insurance coverage, waivers and claims please stop by our office.

### Student Health Center Insurance Office | Student Health Center 1st Floor

- Monday - Friday 8:30am - 4:30pm

### Insurance Waiver Deadline

**September 11**

### Contact Info

Student Health Center - 704-687-7435

Email: [myinsurance@uncc.edu](mailto:myinsurance@uncc.edu)

[studenthealth.uncc.edu/insurance](http://studenthealth.uncc.edu/insurance)

## Immunization Requirement

North Carolina state law requires that you submit immunization records. Non-compliance with this law results in being withdrawn from classes. For details refer to the Student Health Center website.

### Student Health Center Immunization Dept. | Student Health Center 2nd Floor

- Monday - Friday 8:30am - 5:00pm

### Contact Info

Student Health Center - 704-687-7424

Email: [immuinfo@uncc.edu](mailto:immuinfo@uncc.edu)

[studenthealth.uncc.edu/immunizations](http://studenthealth.uncc.edu/immunizations)

## Office of Adult Students and Evening Services

Contact us for concierge advising on general education, transfer credits, university policies, scholarships, and ways to stay involved as an adult student. Our office remains open until 7:00pm for evening services to assist all students when other offices may not be open.

OASES | **Hickory Hall**, 3rd Floor

- Monday - Friday 7:30am - 5:00pm

OASES Satellite Location Fall 2017 | Atkins Library 147F

- Monday - Thursday 4:00pm - 7:00pm

### Contact Info

OASES - 704-687-5104

Email: [AdultStudents@uncc.edu](mailto:AdultStudents@uncc.edu)

[oases.uncc.edu](http://oases.uncc.edu)

## Residency Determination Office

### North Carolina Residency Requirements

This benefit provided by the citizen taxpayers of North Carolina is afforded to residents of the State in anticipation of present and future benefit to the State. Therefore, students should determine whether or not they meet residency requirements by familiarizing themselves with the North Carolina statutory provisions before submitting a petition for reclassification.

### NEW PROCESS FOR **UNDERGRADUATE STUDENTS ONLY**:

New, incoming, or current undergraduate students who wish to request a residency classification must apply using the new Residency Determination Service (RDS).

As of February 20, 2017, RDS is the entity responsible for all new classifications of residency in North Carolina.

- To begin the process, students must visit [www.NCresidency.org](http://www.NCresidency.org)
- ALL undergraduate student inquiries about initial determinations, reconsiderations or appeals, should be directed to RDS, the sole authority for undergraduate residency determinations. Student's may reach RDS by telephone or email:
  - Phone: 844-319-3640
  - Email: [rdsinfo@ncresidency.org](mailto:rdsinfo@ncresidency.org)

### SUBMISSION Deadline For Residency Applications AND All Required Documentation

**August 29 at 5:00pm**

### Contact Info

Residency - 704-687-5122

[NCResidency.uncc.edu](http://NCResidency.uncc.edu)

### Residency Determination Office | **McEniry 113**

- Monday - Friday 8:00am to 5:00pm



## Parking and Transportation Services

A parking permit or hourly visitor fee payment is required to park on campus. Permits are **virtual and verified through license plate recognition**. Permit type descriptions and online purchase link is at [pats.uncc.edu/permits](https://pats.uncc.edu/permits).

**Permits purchased online are electronically linked to your UNCC MyPark account and your 49er ID card. There is no physical permit to pick up** unless you also have classes at UNC Charlotte Center City. (Center City parking requires a window decal. More information at [pats.uncc.edu/center-city-parking](https://pats.uncc.edu/center-city-parking))

### Important to know

- Always have your 49er ID card handy as a back-up credential when entering and exiting decks, in case the LPR system fails to read your plate. Tapping your 49er ID card on the equipment column will prompt the gate to open.
- Do not back into or pull through parking spaces so that your license plate is not visible from the drive lane. The LPR system needs a clear license plate view; backing into a space may result in a citation. (Exceptions: if your vehicle is registered in a state that issues both front and back plates or if you've purchased and display an optional PaTS-issued custom front plate).
- An explainer video about parking, including what to expect and the transportation options available (buses, bike share, car share and more) is available by visiting [YouTube](https://www.youtube.com/watch?v=...) or look for the YouTube video icon at [pats.uncc.edu](https://pats.uncc.edu).
- Parking demand and traffic congestion is always high during the first few weeks of class. This will be especially true during academic year 2017-18 due to campus construction projects.

### Permit purchase by cash or check

For those who do not wish to order a permit online or need assistance with their purchase, PaTS staff will be set up in the Student Union, Room 140:

Thursday, Aug. 17	8 a.m. – 6 p.m.
Friday, Aug. 18	8 a.m. – 5 p.m.
Saturday, Aug. 19	1 p.m. – 5 p.m.
Sunday, Aug. 20	2 p.m. – 5 p.m.
Monday, Aug. 21	8 a.m. – 6 p.m.
Tuesday, Aug. 22	8 a.m. – 6 p.m.
Wednesday, Aug. 23	8 a.m. – 6 p.m.

### Temporary Parking in North Deck for First Four (4) Days of Classes:

- Temporary permits to park in North Deck are offered for Monday, Aug. 21 – Thursday, Aug. 24, for \$4 per day. This program is designed to assist students who are waiting for a financial aid refund or are otherwise unable to buy a parking permit before classes begin, providing significant savings over paying the day rate in a visitor parking area.
- Purchase a temporary North Deck permit at <https://uncc.clickandpark.com>; choose the “Fall Rush” permit option. Print the permit, use it to scan in and out of the deck and display on vehicle dash when parked in North Deck.
- An express bus will be provided between North Deck and the Student Union, 7 a.m. – 5 p.m. Aug. 21 - 24. In addition, Niner Transit’s green and gold lines can be utilized by catching the bus at one of the bus stops along Cameron Blvd, in front of the new light rail station / Wallis Hall.
- North Deck temporary permits are not valid for any other area of campus and expire Thursday, Aug. 24 at 11:59 p.m. After that time, all vehicles without valid Resident, Commuter or Faculty/Staff virtual parking credentials must be removed from North Deck.

### **Enforcement of Permits Occurs Whenever the University is Open**

*\*weekdays from 5:00 a.m. Monday until 10:00 p.m. Friday*

### Contact Info

PaTS Communication Center:  
704-687-0161 or [pats@uncc.edu](mailto:pats@uncc.edu)

Niner Transit buses run:

Monday-Friday; 6 a.m. – 2:30 a.m.

Saturday-Sunday; 9 a.m. - 2:30 a.m.