CREATE Position Action: enter purpose, requirements, requested salary, funding information in Niner Talent (Action Number available in Niner Talent)

- Position Number exists in Banner?
  - YES
  - Route to Approver
  - REVIEW, edit, endorse position action
    - Prepare Dept Budget Revision FTR, check FTR box on Funding Source tab in Niner Talent, put Position Number and Action Number on FTR
    - APPROVE position action
      - Set this action for a New position?
        - YES: New
        - NO: Modify
        - Review and Approve Position Management Niner Talent Action
      - Review and Approve Position Management - Action Niner Talent Complete

- NO
  - CONDUCT Job Posting & Screening, Prepare Hiring Proposal as needed

- Position Management Action Complete