



## **PURCHASING DEPARTMENT**

### **2.1 North Carolina Term Contracts**

The State solicits competition and enters into term contracts with vendors to acquire favorable pricing for many commonly used goods and services. These contracts are available for use by all State agencies and do not require additional bidding at the University level. A vendor under a term contract is contracted only for the goods or services listed on that contract and not necessarily for all items offered by that vendor. As it applies to the UNC system, these contracts are ‘convenience’ contracts, but should be used whenever possible unless the item is available for a better cost than is offered on the contract. House Bill 975 (Session Law 2003-228) allows for the purchase a contracted item or one “substantially similar” from a non-contract vendor if the item cost, including delivery, is less than available on State contract.

Information about the items on various State contracts is found at:

[State Contracts Numerical Listing](#)

[State Contracts Alphabetical Listing](#)

Revised 10.30.15