



UNC CHARLOTTE

PURCHASING DEPARTMENT

3.1 Receiving & Stores Purchases

Receiving & Stores (R&S) can provide many day-to-day departmental supplies such as copy paper, rolls of paper towels, batteries, bottled gases, and office chairs. A complete listing of all R&S stock items is available in their 49er Mart catalog, but they can also procure special order items on a case-by-case basis. To place an order, simply complete a 49er Mart requisition in the same manner as for any other vendor.

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